

HANDOUT #17a – 11-22-16

NONPROFIT RESOURCES

To access this workshop's handouts on the Hartford Foundation for Public Giving, Nonprofit Support Program website use this link:

<http://www.hfpg.org/nsp/IdLikeTo/FindAdditionalResources/StartingBuildingaNonprofit.aspx>

If you want to navigate directly to the page from NSP's home page:

- Go to www.hfpg.org/nsp
- Click on "Find Additional Resources" on the left-hand menu bar
- Click on the link "Starting and Building a Nonprofit"
- The workshop description and links to the handouts are under "Building & Sustaining Your Nonprofit"

NONPROFIT START UP RESOURCES

Legal Assistance:

Connecticut Urban Legal Initiative, Inc. ("CULI")

Provides legal services to nonprofit organizations from the campus of University of Connecticut School of Law. With the assistance of law students, CULI has provided a unique service learning opportunity for law students and critical legal assistance for the nonprofit sector that has been underserved for decades.

- <http://culi-law.org>
- Connecticut Urban Legal Initiative, Inc.
University of Connecticut School of Law
35 Elizabeth Street, Room K-202
Hartford, CT 06105

Websites:

NSP Resource Kit

- <http://www.hfpg.org/NSP/MultiPiecePage.asp?PageID=22&PageName=OnlineResourceKit2>

Free Management Library

- <http://www.managementhelp.org/>

Alliance for Nonprofit Management – Q&A

- <http://www.allianceonline.org/FAQ>

CT Association of Nonprofits – starting a nonprofit

- <http://www.ctnonprofits.org/pages/NonProfitResources/StartNonProfit.asp>

The Foundation Center - Establishing a Nonprofit

- <http://www.foundationcenter.org/getstarted/tutorials/establish/check.html>

Minnesota Council of Nonprofits

- http://www.mncn.org/info_start.htm

Basic Infrastructure Checklist

- <http://www.mnaonline.org/pdf/infrastructure.pdf>

Principles and Practices for Nonprofit Excellence

- <http://www.mnaonline.org/pdf/principles.pdf>
- <http://www.ctnonprofits.org/Content/NonProfitResources/PrinciplesAndPracticesForWeb.pdf>

NONPROFIT RESOURCES

Small Business Administration business plan outline

- http://www.sba.gov/smallbusinessplanner/plan/writeabusinessplan/SERV_WRRITINGBUSPLAN.html

Small Business Resources & Business Plans

- <http://www.hpct.org/business/default.shtml>

For other nonprofits, search by category

- www.infoline.org

Publications:

- ***Starting and Running a Nonprofit Organization*** by Joan M. Hummel, Center for Nonprofit Management, University of St. Thomas, available through <http://www.stthomas.edu/cob/centers/nonprofit/research/publications.html>
- ***Starting & Building a Nonprofit, A Practical Guide*** by Peri H. Pakroo, JD, available through www.nolo.com
- ***Executive Directors Guide, The Guide for Successful Nonprofit Management*** by Deborah Linnell, Zora Radosevich, and Jonathan Spack, available through www.tsne.org
- ***The Board Chair Handbook*** by William and Linda Dietel, available through www.boardsource.org
- ***The Board Building Cycle*** by Sandra Hughes, Berit Lakey, and Marla Bobowick, available through www.boardsource.org
- ***Self-Help Accounting – A Guide for the Volunteer Treasurer***, available through www.energizeinc.com/store/2-104-E-1
- ***Bookkeeping Basics – What Every Nonprofit Bookkeeper Needs to Know*** by Debra L. Ruegg and Lisa M. Venkatrathnam, available through www.fieldstonealliance.org
- ***Financial Leadership for Nonprofit Executives*** by Jeanne Bell and Elizabeth Schaffer, available through www.fieldstonealliance.org

Technical Assistance:

University of Hartford Entrepreneurial Center – assists with business planning

Fiscal Sponsorship:

- **Third Sector New England** in Boston, MA – Through fiscal sponsorship, Third Sector New England offers a home for unincorporated groups, projects and grass-roots coalitions in New England and New York that are building stronger communities and providing leadership in the non-profit field. For more information visit www.tsne.org
- **International Humanities Center** is a California-based 501(c)(3) charitable trust that specializes in providing comprehensive fiscal sponsorship services to charitable initiatives operating all over the world at www.ihcenter.org

BOARD RESOURCES

Sarbanes-Oxley Implications for Nonprofit Organizations (by BoardSource and Independent Sector)

- <http://www.independentsector.org/PDFs/sarbanesoxley.pdf>

Ask BoardSource & BoardSource FAQ

- <http://boardsource.org/QnATop.asp>

Board Toolkit

- <http://www.mapnp.org/library/boards/boards.htm>

CompassPoint Board Café

- <http://www.compasspoint.org>

Board FAQ

- <http://www.nonprofits.org/npofaq/keywords/1a.html>

NONPROFIT RESOURCES

Nonprofit Genie

- http://search.genie.org/genie/ans_result.lasso?cat=Board+Development

Potential Board Members:

Leadership Greater Hartford – Leaders On Board, a fee based opportunity to meet individuals who have an interest in serving on nonprofit boards

GRANTWRITING AND FUNDRAISING RESOURCES

Workshops:

- Connecticut Association of Nonprofits www.ctnonprofits.org

Publications:

- **Program Planning and Proposal Writing**, available from www.tgci.com
- **The Foundation Center' Guide to Proposal Writing**, available from www.amazon.com
- **Securing Your Organization's Future** by Michael Seltzer, available from www.amazon.com
- **Connecticut Grantmakers Online**, available at Hartford Public Library

Websites:

- www.grantproposal.com
- **Foundation Center**, www.foundationcenter.org, see "Learning Lab" short course on grantwriting
- **Connecticut Council for Philanthropy**, www.ctphilanthropy.org, see member list, articles on grantsmanship, periodic reports on fundraising in CT
- www.nonprofit.about.com
- www.managementhelp.org

Newsletters:

- **Insider's Guide to Fundraising**, Emerson & Church Publishers, available through www.contributionsmagazine.com/insidersguide.html
- **Grassroots Fundraising Journal**, available through www.grassrootsfundraising.org

Online fundraising resource:

- www.networkforgood.org

SOFTWARE FOR NONPROFITS:

www.techsoup.org

ACCOUNTING SERVICES

Community Accounting Services (CAS):<http://www.communityaccountingaid.org/>

- Pro bono accounting support to small businesses, individuals and small nonprofit organizations
- Coordinates volunteer CPAs to assist small nonprofit organizations to obtain 501(c)(3) status, prepare IRS and state filings, set up bookkeeping systems and guide operating procedures
- Developed the book "Starting A Small Business in Connecticut" which is available on website

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